

---

**Subject: THA Administrative Criteria Adherence Page 1 of 3**

---

**Objective:**

To ensure providers adhere to the administrative responsibilities set forth in the Membership Criteria and the Membership Agreement. Tuality Health Alliance (THA) has the obligation to administer the agreement with the physicians to ensure quality patient care and sets the minimal standards of participation in THA.

**Policies:**

The following are obligations outlined in the Membership Agreement and Membership Criteria.

- I. "Physician member or new physician applicant has reviewed the Membership Criteria and Membership Agreement and agrees to abide by those obligations if approved for membership."<sup>1</sup>
- II. "The Physician member or new physician applicant must be able to provide medical services in a manner consistent with the practices and policies of THA and its contracted entities including health plans, insurers and employers."<sup>2</sup>
- III. "The Physician member or new physician applicant's medical practice quality must meet all such standards established or adopted by THA."
- IV. "The physician must be able to communicate and interact effectively and professionally in his/her practice, with patients and colleagues, as outlined in the Tuality Healthcare Board Policy #15" (attached)<sup>3</sup>
- V. "Participate in all contracts approved by the Alliance in accordance with the terms of the policies and credentialing requirements of THA and the health plan contracts"<sup>4</sup>
- VI. Any dispute arising out of Physician's membership in Alliance, which is not otherwise outlined in the Bylaws or delegated for decision to the Alliance Board of Directors or otherwise provided for in a health care plan, shall be

---

<sup>1</sup> THA Membership Criteria #6

<sup>2</sup> THA Membership Criteria #6

<sup>3</sup> THA Membership Criteria

<sup>4</sup> THA Membership Agreement Section 4.3

---

**Subject: THA Administrative Criteria Adherence Page 2 of 3**

---

submitted to binding arbitration in accordance with Oregon law to be held in Hillsboro, Oregon.<sup>5</sup>

**Procedures:**

- I. In the event there is evidence of concern with a physician's administrative compliance, that the THA Medical or Plan Director will make a preliminary determination the member has not complied with the criteria for membership<sup>6</sup>
- II. The member is notified by the Director in writing of the non-compliant and is offered an opportunity to respond in writing.
- III. The Director will review the case with the Membership Committee and if the committee agrees with a majority vote that the member no longer meets the criteria for membership, membership is terminated.

**Appointment; Non-Reappointment of Physician Member:**

- I The Membership Committee may appoint a physician to the THA panel to an initial one year provisional status, or to a one or two year reappointed status.
- II At the conclusion of any appointed term, the Membership Committee may vote not to reappoint the physician to the panel.
- III The Physician Member is given notice of the non-reappointment including the right to appeal that decision.
- IV The appeal process as outlined in the THA Bylaws will apply.
- V The provider will be given written notice of the THA Board's decision.
- VI Confidentiality  
Confidential peer review materials are protected under the "Health Care Quality Improvement Act of 1986", and applicable Oregon Revised Statutes.

Formulated: September 1998

---

<sup>5</sup> THA Membership Agreement 7.

<sup>6</sup> THA Bylaws 5.3.1

**Subject: THA Administrative Criteria Adherence Page 3 of 3**

---

Revised: November 1998  
December 1999  
April 2002  
September 2003

---

THA Plan Director

---

THA Medical Director